

# The Chadderton Preparatory Grammar

## Covid19 Outbreak Management Plan

### Aim of Plan

To continue to provide an ambitious and broad curriculum in all subjects and across all year groups of The Chadderton Preparatory Grammar School. This contingency plan is primarily concerned where face-to-face sessions cannot be facilitated at school either as a result of the following:

- A pupil self-isolating
- A member of staff self-isolating
- A partial school closure due to COVID 19
- A full school closure due to COVID 19
- A local lockdown
- A national lockdown

Public Health England to be contacted in the event of an outbreak in line with the plans contained in the COVID-19 risk assessment where relevant.

Any children with SEN or safeguarding concerns will be closely monitored by SLT and SENCO on a daily basis.

### Outbreak Management Plan:

Scenario	Action	Responsible
<b>Provision for children who are unable to attend due to isolating because a household member has COVID 19 symptoms</b>		
Work to be set on Dojo match the curriculum being taught to the rest of the class.	Mrs Burgess to inform class teacher of absence.	CG Class teachers
PE tasks to be set during PE lessons/Swimming lessons	Staff to upload work as soon as absence reported and evening before thereafter	Class teacher
Spanish weekly lesson uploaded to dojo–	Specialist teachers to create weekly plan	TW
Work marked on Dojo.		
A daily message to the child (video) posted on Dojo by class teacher.		
SD to check in on child's wellbeing via Dojo and follow up with Zoom call if necessary.		

# The Chadderton Preparatory Grammar

## Covid19 Outbreak Management Plan

Provision for children who are unwell and unable to attend due to a positive case of COVID 19 (symptoms evolved during the school holiday or during a period of isolation)		
If the child is unwell due to COVID 19 symptoms, no work will be set.	<p>Class teacher to liaise with parents to keep updated and resume home learning provision once they are feeling better.</p> <p>Class teacher to keep specialist teachers updated with regards to the health of the child.</p>	Class teachers
Provision for children in the event of whole year groups isolating		
<p>Class teacher to resume live lessons via Zoom (including specialist lessons). Daily lessons uploaded to Dojo. Maths and English lessons Zoomed in the morning and 1 further Zoom in the afternoon. Specialist lessons to be Zoomed as well.</p> <p>Marking and feedback via Dojo.</p> <p>Content to be based on the specific year group curriculum at that point in the school year.</p> <p>Daily message from Headteacher.</p> <p>Parents encouraged to remain in contact with class teacher/office to overcome any troubleshooting issues.</p>	<p>Plans to be uploaded evening prior.</p> <p>Class teachers to ensure all children (especially new children) have access to their Dojo accounts and that they know how to access the portfolio.</p>	Class teachers CG
Provision for children in the event of a whole school closure due to local/national outbreak		
Communicate remote learning plan with parents on Dojo and website/email service	Class teachers to forward remote contingency plans to CG	CG
Rota implemented for supervision of key worker/vulnerable children. TAs to supervise children at school whilst teachers teach from home.	Rota implemented	CG
Regular updates from Headteacher and Weekly assembly via Zoom.		CG
2x weekly wellbeing phone calls for all children		CG/NB
Class teachers to resume remote learning plans (including specialist teachers). Maths and English lessons Zoomed in the morning and 1 further	Report any IT issues and ensure laptops are in working order/cameras are functioning.	Class teachers

# The Chadderton Preparatory Grammar

## Covid19 Outbreak Management Plan

Zoom in the afternoon. Specialist lessons to be Zoomed as well.		
Weekly non-screen time STEM challenges offered on a Tuesday	Schedule to be organised.	CG/SB
<b>Provision for children in the event that the class teacher is ill with COVID 19 symptoms</b>		
If the class teacher has been in close contact with the class 2 days prior, the pod will close, and the class will revert to home learning as above.	Class teachers will run the Zooms for Maths and English. TAs to manage uploading of work on Dojo/feedback.	CG SB Class teacher
If the class teacher hasn't been in close contact (teacher became ill during the school holiday) then the class will attend school and TAs will facilitate the learning on-site	Teachers to have contingency plans in place for such eventualities so that the work can be uploaded in the absence of the teacher	Class teacher TAs
<b>School Office closure due to positive case of COVID 19.</b>		
Where possible, staff will work remotely (if well enough).  School phone to be diverted to Head Office who will support with phone calls and emails.	Head office contact to be confirmed	Head office
<b>Headteacher has a confirmed case of COVID 19</b>		
Deputy or other SLT member to take over responsibilities for running the school.	Head Office notified.	Head office
<b>Kitchen staff has a confirmed case of COVID 19</b>		
School to revert to packed lunches	T.A's / CG/NBto create packed lunches each day and place orders for provisions.	CG
<b>Housekeeper tests positive for COVID</b>		
Cleaning schedule to be taken over by available staff		CG/KC